<u>FORM - I</u>

..... DEVELOPMENT AUTHORITY/LOCAL AUTHORITY

APPLICATION CUM SCRUTINY FORM FOR LAND/LAYOUT DEVELOPMENT PERMISSION

To The Metropolitan Commissioner/Vice Chairman/Commissioner,Development Authority/Local Authority,

.....

.....

Date: dd.mm.yyyy

[To be filled and certified by Licensed Technical Personnel] Sir / Madam,

I / V	I / We s/o hereby							
submi	submit the application cum scrutiny form for Land/Layout Development Permission in							
the Si	the Site as per the details given below in accordance with the provisions of Andhra Pradesh							
Land	Development (Layout a	nd Sub-division) Rules	s, 2017, Andhra Pradesh Building Rules 2017					
and t	he relevant Acts. The r	necessary enclosures	pertaining to the ownership of the site and					
layout	t plans drawn to the sca	le etc. are submitted	herewith.					
[1.Us	e CAPITAL LETTERS o	only 2. Fill in releva	nt information 3. Incomplete application					
will b	e rejected]							
I	DETAILS OF APPLIC	ANT [for corresponde	ence]					
1	Name in full							
2	S/o / W/o							
3	Whether the Applicant is Land Owner / Developer (Tick the applicable one)	Land Owner	Developer					
	If the Applicant is Developer whether	YES						
4	the copy of the Agreement of Land Owner and	NO						
	Developer is enclosed	NOT APPLICABLE						
5	Door No./Flat No.							
6	Road/Street							

7	Village	Mandal						
8	City/ Towr	1			PIN			
9	District							
10	Phone							
10	Mobile No.							
11	e-mail							

II	DETAILS OF LAND OWNER/DEVELOPER/LICENCED TECHNICAL PERSONNEL							
SI. No.	Name	License No.	Address with mobile No. & email	Signature				
1	Land Owner							
2	Developer							
3	Licensed Technical Personnel							

III	DETAILS OF THE LAND PROPOSED FOR DEVELOPMENT						
1	Site Area	Acsguntas]					
		Sq					
2	Survey Nos.						
3	Village						
4	Mandal						

5	District		
6	Zone		
7	Locality / Nearest Land Mark		
8	Details of Permission (if any) sanctioned earlier for the site u/r and status on ground		
9	Details of Permission (if any) sanctioned earlier neighbouring to the site and status on ground		

IV	CLASSIFICATION OF LAYOUT:			
1	Type of layout proposed [tick the appropriate one]	Open Layout	Gated (with wall)	Layout compound
2	Whether peripheral road provided in case of Gated Layout with compound wall. The Peripheral Road is mandatory in case the lands in the vicinity and rear side are not having independent access. If the peripheral road is not provided, justification for not providing the peripheral road shall be furnished duly showing the topographical plan to that extent.		·	
	Please show the detailed Plan showing the existing and Master plan roads in the site and in the vicinity duly marking the alignment of the peripheral road.			

v	OWNERSHIP DOCUMENTS (MAIN IN FAVOUR OF APPLICANT)						
S. No.	Details	Reg. No.	Date	Sy. No.	Extent		
1	Copy of Registered Sale Deed						
2	Development Agreement of sale cum General Power of Attorney						
3	General Power of Attorney						
4	Pattedar Pass Book / Title Authorities in Sri	deed issued favour	by Revenue of				
5	Pahanies issued by Mandal Name of	Revenue Offic the	er Pattedar				

Sri				
Name	of	the	Occupant	
Sri				

VI	LINK DOCUMENTS (in su	pport of Mai	in documents	;)	
S. No.	Details	Reg. No.	Date	Sy.No.	Extent
1	If the sale transaction by way of purchase registered sale deed in case of inheritance copy of pahani. Pahani for the year Name of the pattedar Sri				
2	Proceedings of the Tahsi regard to Mutatio		concerned in favour of		
3	Pahanies issued by Mandal Name of Sri Name of Sri	the the	cer Pattedar Occupant		

VII	OTHER DOCUMENT	S			
S. No.	Details	Name	Document No. / Proc. No.& date	Sy. No.	Extent
1	Encumbrance certificate for the last 13 years.				
2	Land Conversion certificate from the authorities concerned				
3	Legal heir certificate issued by the concerned authorities if necessary.				
4	ORC issued by the RDO in case of Inam lands.				
5	Registered will deed / gift deed / family settlement deed /Partition deed etc. mentioned in the				

	main or link document	
6	NOC issued by the Collector for alienation of land in respect of assignment to freedom fighters / Defence persons	
7	No objection certificate from Tahsildar/ Collector if the land under reference is recorded as Government land.	
8	Any court orders if necessary OS. No. Name of the pattedar Brief history of the case	

VIII	LAND OWNERSHIP INFORMATION								
			etails are tat in a separate		ollows)				
S. No.	Doc. No. & Date	Status	Vendor	Vendee	Sy. No. / Extent Plot No./(in Sq. m) H. No.	Schedule of boundaries			
						E S W N			
						E S W N			
						E S W N			

				E	
				S	
				W	
				Ν	
				E	
				S	
				W	
				Ν	

IX	MASTER PLAN DETAILS - LAND USE	MASTER PLAN DETAILS - LAND USE & ZONING REGULATION DETAILS:			
1	Site u/r falls in the Notified Master Plan of				
2	Land use as per Notified Master Plan				
3	Land use of the Proposed Layout				
4	Whether proposed activity is permissible as per Zoning Regulations	YES	NO		
5	Whether any Master Plan roads are passing through or abutting to the site	YES	NO		
6	If yes, the width of the existing roads and the roads proposed in Master Plan shall be mentioned duly showing the alignment of them in the Layout Plan.	YES	NO		
7	Whether the Master Plan roads have been incorporated in the layout proposals	YES	NO		
8	Whether the Undertaking is given to handover the Master Pan roads free of cost to the Development Authority/Local Body	YES	NO		
9	The extent of the area affected in the Master Plan Roads (in sq. m)				
10	Whether the site is affected by / close to (tick the applicable one)	any restricted area:			
	a Water Bodies				
	b Railways				
	c Electrical Lines				

	d	Airport				
	е	Defense Establishments				
	f	Oil / Gas Pipelines				
	g	Heritage Structures				
	h	Environmental Clearance				
	i	ORR Buffer Zone		I		
а	Ur	ater Bodies: nless and otherwise	Nature of Water Body: (tick the applicable			
	Та	ated, the area and the Full ink Level (FTL) of a Lake /	one)	Lake Kunt	а	
		unta shall be reckoned as easured and as certified		Cana		
	by			Vagu Nala		
		epartment and Revenue			m water drain	
		epartment. Hence the	Buffer Zone to be left	as		·
	of	the water body shall	per Rule (in m)			
		e marked on the ground ith the help of Revenue	Buffer Zone left in	the		
	ar	-	Layout Plan (in m)			
		epartments and the				
		me shall be shown in	Whathar the lavout	nlana		
		e Layout plan. Unless and otherwise	Whether the Layout are satisfying the rule		VEC	NO
		stated, the area and the	required for Water Bodie		YES	NO
		Full Tank Level (FTL) of a Lake / Kunta shall be	Whether the NOC from			
		reckoned as measured	department of Revenue below the rank of		YES	NO
		and as certified by the	Collector has been obtain		TL3	NO
		Irrigation Department				
		and Revenue Department.	Whether the NOC from Irrigation Department below the rank of Exec	not	YES	NO
	ii.	The above water bodies	Engineer has been obtai	ned?		
		and courses shall be maintained as				
		Recreational/Green Buffer				
		Zone and no building				
		activity shall be carried				
		out within:				
	1	. 100m from the				
		boundary of the River				
		outside the Municipal Corporation /				
		Municipality / Nagara				
		Panchayat limits and				
		50m with in the				
		Municipal Corporation /				
L		· · · ·	L			

Municipality / Nagara Panchayat limits. The boundary of the river shall be as fixed and certified by the Irrigation Department and Revenue Department.	
 30m from the FTL boundary of Lakes / Tanks / Kuntas of area 10Ha and above. 	
 9m from the FTL boundary of Lakes / Tanks / Kuntas of area less than 10Ha / shikam lands; 	
 9m from the defined boundary of Canal, Vagu, Nala, Storm Water Drain of width more than 10m. 	
5. 2m from the defined boundary of Canal, Vagu, Nala, Storm Water Drain of width up to 10m.	
(iii)Unless and otherwise specified in the Master Plan / Zonal Development Plan.	
 (1) In case of (ii) (1) & (2) above, the buffer zone may be utilised for road of minimum 12m width, wherever feasible. 	
 (2) In case of (ii) (2) above, in addition to development of recreational / green belt along the foreshores, a ring road or promenade of minimum 12m may 	

	be developed, wherever feasible. (3) The above buffer zone to be left may be reckoned as part of tot lot or organized open space and not for			
	setback requirements.			
b	Railways The distance between the	Whether the site is abutting to railway property?	YES	NO
	Railway Property Boundary and the edge of the building shall be 30m as per Indian Railways Works Manual or	If Yes, whether the required 30m buffer zone has been left in the layout plan?	YES	NO
	as per No Objection Certificate (NOC) given by the Railway Authorities. { Buffer zone may be	If No, whether any NOC from Railway Authorities has been obtained?	YES	NO
		If Yes, the distance between the Railway Property Boundary and the boundary of the Plot as per NOC. (in m)		
		If Yes, the distance between the Railway Property Boundary and the boundary of the Plot shown in the Layout Plan. (in m)		
		Whether the distance (buffer zone for railway property) shown in the proposed Layout Plan is satisfying the rule?	YES	NO
C	Electrical Lines (a) I n case of HT Electricity Tower lines, the land all	Whether there is any HT Electric Tower Lines passing through the site.	YES	NO
	along below the tower line shall be developed as green belt to an extent of the width of tower base and on either side of green belt there shall be a minimum of 10m wide roads or as defined in the Master Plan.	If Yes, whether the required tower line is proposed as gree width of tower base and on e minimum of 10m wide roads o Plan is shown in the Proposed If so, give the detailed report.	en belt to an e either side of or as defined in Layout Plan?	extent of the green belt a

		NAM 11 11 11 11	<u>г</u>	1
	(b) I n case of the other Electric Lines if passing through the site	Whether there are any other Electricity lines passing through the site?	YES	NO
	whether it is proposed to relay them all along the proposed layout roads or to be retained as existing on ground.	If yes, in case the same are required to be realigned all along the proposed layout roads, whether any undertaking is submitted to this extent?	YES	NO
d	Defense Establishments In case of Sites within 500m distance from the boundary of Defense Areas / Military Establishments prior	Whether the site is abutting to the defense establishments within a distance of 500m from the site.	YES	NO
	clearance of Defense Authority shall be obtained.	If yes, the distance from the boundary of Defense Areas / Military Establishments to the boundary of the site. (in m) [This shall be marked on the layout plan]		
		The details of the NOC issued Authority may be given below:		Defense
e	Oil / Gas Pipelines In case of Sites in the vicinity of Oil / Gas	Whether the site is in the vicinity of Oil/ Gas pipelines?	YES	NO
	pipelines, clearance distance and other stipulations of the Respective Authority shall be complied with.	If yes, whether the NOC from the concerned Authority has been obtained?	YES	NO
	be complied with.	If Yes, give the details of the conditions given in the NOC. And also show the same on the proposed Layout Plan.		
		Specific Remarks if any.		
f	Heritage Structures (a) In case of Sites located within the distance up to	Whether the site is located in the vicinity of any heritage structure?	YES	NO

	100m from protected monuments as notified under Archeological Monuments and Ancient Sites and Remains Act 1955 and as amended no construction is		ncerned ne NOC	and to		
	allowed.					
	(b) For the Sites located within distance of above 100m and up to 200m from the protected monuments, the construction is allowed only after obtaining prior permission from the National Monument Authority.	Specific Remarks if an	у.			
	(c) For the Sites located within the vicinity of any Heritage Structure notified as per the respective law, the prior clearance from the concerned authority shall be obtained.					
	(d) For the development / redevelopment of any notified Heritage Structure the stipulations as prescribed by the respective authority shall be followed.					
g	Environmental Clearance	Site Area		He	ctares	
	If the site area is 50Hectares and above, the Prior clearance from the					
	State Environmental Impact Assessment Authority (SEIAA) is required.	If the site area is 50hecatres and above whether the prior clearance from the State Environmental Impact Assessment Authority (SEIAA) is	YES	NO	NOT A	PPLICABLE

		obtained?		
		If yes, give the details o whether the same has t Layout Plan.		
		Specific Remarks, if any.		
h	ORR Buffer Zone All properties abutting ORR mandatorily will have an open Buffer of 15m from the ROW outer edge. Access will not be allowed on to the service roads of the ORR directly.	Open Buffer of 15m from the ROW outer edge is provided	YES	NO
11	Any other important features close to the site			
12	Whether the Proposed Layout Plan is prepared keeping all the details pertaining to the mandatory restrictions. Give details.			

X	SITE INSPECTION REPORT		
1	Site inspected by (name of the Empaneled LTP)		
2	(a) Whether the site is getting access from a public road as Approach road?	YES	NO
	(b) Existing Width of the Approach Road (m)		
	(c) Whether this Approach is shown in the Master Plan?		
	(d) If yes, the proposed width in the Master Plan (m)		

	(a) The effected neutien of the site and		1	
	(e) The affected portion of the site area	(m)	(sq. m)	
	(f) Whether Photograph showing the approach road is enclosed?	YES	NO	
3	Type of approach road	Established	Kucha	
4	Give the detailed remarks regarding access and approach road to the site			
5	Physical Features within the site: (tick the appropriate one)	(All the existing Phys site shall also be s Layout Plan)		
(a)	 Give the detailed remarks on the existing water bodies in the site and in the vicinity. (The natural course of these water bodies shall not be disturbed in the proposed development. Hence the proposed Layout plan shall incorporate these existing developments as per the ground position) 			
	ii. Whether the buffer zone is provided for the water bodies as per rules & natural water bodies are preserved?	YES Give details:	NO	
(b)	Electrical lines (The existing electricity lines may be realigned with the prior permission of the concerned authorities, for which a separate permission is required from them. Before issuing the final layout the approval of the concerned	Whether there is any HT Electric Tower Lines passing through the site.	YES	NO
	the approval of the concerned authorities shall be submitted)	If Yes, whether the required land all along below the tower line is proposed as green belt to an extent of the width of tower base and on either side of green belt a minimum of 10m wide roads or as defined in the Master Plan is shown in the Proposed Layout Plan? If so, give the detailed report.		

		Whether there is any other Electricity lines passing through the site?	YES	NO
		If yes, in case the same are required to be realigned all along the proposed layout roads, whether any undertaking is submitted to this extent?	YES	NO
(c)	Water supply lines i. What is the source of water supply?			
	ii. If the ground water is proposed as a source of water supply, whether the report from the competent authorities has been obtained?			
	iii. Whether any existing pipe lines are available for supplying water? If so give details.			
(d)	Oil / Gas Pipelines			
	(The existing alignment of them shall be marked and the prior NOC from the concerned authorities shall be obtained and the conditions as stipulated by the said authorities shall be followed and the Layout plan also show the alignment and the buffer as stipulated by the authorities)			
(e)	Roads Details existing and proposed roads in the Master plan and Layout plans may be explained.			
(f)	Other physical features if any			
6	Surrounding developments: If any layout is developed adjacent to	North:		
	the site, the same shall be furnished duly stating the details of approval given by DA / DTCP & to enclose a copy of the layout plan. This shall also	South:		
	be incorporated in the topo plan.	East :		

		West:
7	Other information if any	

XI	TECHNICAL REMARKS :					
S. No.	Description	As per Ru	lle	As per Plan		Remarks
1	Site Area					
2	Approach Road width				-	
3	Internal Road widths in the proposed Layout [Residential]	Road length as per Rule	Width of the Road	Road length as per Plan	Width of the Road as per Plan	Other Requirements
4	Public Open space [Parks, Play grounds other infrastructure a (To be handed ov through registered G Site area for Parks Play grounds etc.	area to be ver to Lo iift Deed)	ocal Body	·%		
			sq. m	SC	q. m	
	Social infrastructure			c	%	
			.sa. m	S0	1. m	
5	Provision for	r To be	provided		1	
	services for	over a	nd above			

	Septic Tank / STP,			
	Sump, OHT &	open space area	sq. m	
	Electrical			
	transformer etc. if			
	any proposed.			
6	Provision of			
	Affordable Housing			
	(This shall be			
	marked on the			
	proposed Layout			
	Plan also)			
8	Area to be	15% of the		
	mortgaged in favour	Plotable area.		
	of DA/ULB			
	(The area to be			
	mortgaged shall			
	be demarcated on			
	PP			
	Layout Plan and			
	the draft			
	mortgage			
	document shall			
	also be submitted			
	along with the			
	application.			
	The area of			
	mortgage shall be			
	the plots abutting			
	to main roads and			
	shall be a			
	contiguous area)			
-				

XII	LAND USE ANALYSIS OF THE PROPOSED LAND DEVELOPMENT/LAYOUT						
S. No.	Particulars	Area in Sq. m	Percentage to total land	Remarks			
1	Total land area						
2	Plotted area (Regular)						
3	Plotted area (Affordable Housing)						
4	Area earmarked for Amenities						
5	Area under roads						
6	a) Site area for Public Open space (Parks, Play grounds etc.)						

	b) Area proposed for Other Infrastructure		
7	Utilities area (Septic tank / STP, OHT, Electrical installations etc.)		
8	Other purposes		
9	Total		

XIII	PAYMENT OF FEES & CHARGES:												
	Land Development Permit Fee:												
S. No	Description			Unit Total Rate (Rs.) (Rs.)		(Rs.)		Amount Paid (Rs.)		Balance (Rs.)			
1	Initial Land Development Permit fee (@Rsper Sq. m on total extent)		<i>.</i>										
	Rupees												
	Challan No.							Da	te	dd	m	m	уууу
2	Development Charges of total extent. (As per G.O. Ms. No. 43° MA dt. 13-06-2007 & G.O. Ms. No. 275 MA dt 12-07-2012 in case of extended area)	9 &											
3	Betterment Charges												
4	External Bettermen Charges	t											
5	Publication Charge (inclusive of postage charges)												
6	Others												
7	Total												
8	Rupees		[
	DD No. (crosse d) Bank Name Branch							Dat	e	dd	m	m	уууу

XIV CERTIFICATE BY LTP

This is to certify that the site situated in Sy. Nos	of							
(V) (M),District propose	ed							
for land /layout development has been personally inspected by me and found that the location,								
measurements, boundaries, extent, width of approach road and abutting road etc., are i	in							
accordance with plans submitted for approval. It is further certified that the proposals ar	ъ							
scrutinized with reference to Master Plan proposals, relevant Government orders, Rules issue	d							
rom time to time and proposals conform to rules as mentioned in detail in the checklist. Th	ie							
proposals are also scrutinized with reference to Restrictions of building activity in the vicinit	ty							
of areas such as water bodies, railway properties, electric lines, airport, oil, gas pipe lines	s,							
neritage structures, religious structures etc. and are found in order.								
The information furnished in the check list is true to the best of my knowledge. I am awar	ъ							
hat I am liable for action in the event of non-conformity of any parameter to Master Pla	in							
proposals and provisions of relevant Government orders / rules issued from time to time.								
Name of the L T P								
Address								
License No.:								
Phone:								
Signature of the LTP								

XV **CERTIFICATE BY LAND OWNER & DEVELOPER** (1)I hereby certify that the information furnished in the application is true to the best of my knowledge. It is to further state that as required under the rules, I have ___ Licensed Technical Personnel. engaged the services of Sri. The Licensed Technical Personnel after due diligence, certified (2) correctness of information and the same are enclosed and form part of this application. In this regard if any information is suppressed (or) misrepresented I am aware that I am liable for action. (3) I undertake that I will not change the Licensed Technical Personnel till the project is completed and if at all to change it will be done with mutual agreement and another empaneled person will be appointed only after submission of the relevant agreements and after receipt of the consent from the competent authority. (4) I/We (jointly and severally) agree to develop the infrastructural facilities to the required standards and as per specifications prescribed by Executive Authority/Competent Authority. (5) I/We hereby undertake not to utilize/sell/lease dispose of any plot until all amenities are provided as indicated in the conditions of layout, and develop all the

(6) I/We undertake to hand over to the concerned local body by way of gift deed all the private streets or roads after development to the prescribed standards and lands set apart for public purpose such as parks and play grounds etc. and utilities as approved by the Competent Authority, free of cost by way of registered gift deed.

amenities prescribed in the layout rules as per specifications.

(7) *I/We hereby bind myself/ourselves to fulfill all the conditions* prescribed within the prescribed period from the date of sanction of the layout, failing which concerned Authority will be empowered to forfeit the security deposit if any and the development charges.

1	Name of the Land Owner (s)	
	Address	
	Phone:	
	Signature	
2	Name of the Developer	
	Address	
	License No.	
	Phone:	
	Signature	

XVI	MANDATORY ENCLOSURES To be submitted along with the Applic	cation cum	Scrutiny	Form for
SI. No.	Land/Layout Development Permission DOCUMENT DETAILS	Required/ Not	Submitte	Not
NO.	DOCOMENT DETAILS	required	d	submitted
1	Application for Land/Layout Development	•		
	Permission signed by the Owner, Developer, Licensed Technical Personnel.			
2	Self-attested Ownership Documents			
3	Pattadar Pass Book			
4	Self-Attested Title Deed issued by Revenue			
	Authority			
5	Self-Attested Link Documents			
6	Pahanies issued by the Revenue Authority			
7	Latest Encumbrance Certificate issued by			
	Registration Department			
8	Development Agreement of Sale cum General Power			
	of Attorney			
9	Land use Map Extract			
10	Licence copy of LTP			
11	Licence copy of the Builder / Developer issued by			
	ULB /DA			
14	Certificate by the Empanelled Architect/LTP			
15	Certificate by the Land Owner & Developer			
16	Payment of Layout Processing Fee			
	Rupees			
	Challa D d m 201			
17	Payment of Fee & Other Charges			
	Rupees			
	DD Dat dd mm 201			
	No. e			
	Bank Name:			
	Due weeks			
	Branch:			
18	Draft Mortgage Deed duly indicating the plots			
10	proposed for mortgage.			
19				
PLANS			<u> </u>	
1	Location Plan (scale 1:2000) of the site and surrounding developments / lands showing			
	surrounding roads, electricity lines of HTL/LTL,			
		1	1	1

	Existing Drainage, Sewerage etc. within 500m	
	radius of the site.	
2	Satellite Imagery for the site and the surrounding	
	developments within 500m radius of the site.	
3	Detailed Topographical Plan (scale 1:1000) of the	
	Proposed Site showing all the dimensions of the Site	
	and Contours of the Land at 5m interval showing	
	Nalas, Drains, Wells, Trees, Roads, Electric Lines	
	etc.	
4	Proposed Layout Plans (scale 1:500) (1 Tracing	
	Cloth/Film + 5 White /Ammonia Prints) duly signed	
5	by Land Owner, Developer, Architect Plan showing rainwater harvesting pits (scale 1:100)	
6	Photographs (4) & Videography showing four sides	
0	of the site.	
7	Mortgage Plan (scale 1:500)	
8	Extract of Master Plan / ZDP	
9	Previous Development Permission Plan copy if	
	issued.	
10	Revenue Sketch issued by Revenue authority, if the	
	site is part of S. Nos.	
NOCs		
1	NOC from the Revenue Department under the	
	Andhra Pradesh Agricultural Land (Conversion for	
	Non-Agricultural Purpose) Act, 2006	
2	NOC from Revenue Department in case of lands	
	abut Water bodies, Water courses & nalas with	
	sketch plan with measurements. (wherever	
3	required)	
3	NOC from Irrigation Department in case of lands abut water bodies, Water courses & nalas with	
	sketch plan with measurements.(wherever required)	
4	NOC from Railways (wherever required)	
5	NOC from State Environmental impact Assessment	
5	Authority (wherever required)	
6	NOC from Defence Authority (wherever required)	
7	NOC from Oil / Gas Authority (wherever required)	
8	NOC from the Competent Revenue Authority in case	
0	the land is declared as surplus	
9	NOC from the District Collector wherever	
9	Government Land is allotted	
10		
10	NOC from Highway Authorities shall be submitted if	
	the layout boundary is abutting to NHs/SHs	
11	NOC from Forest Department if the site is abutting	
	notified Forest	
12	NOC from State Archaeological Department	
	wherever required	
13	NOC from Coastal Zone Management Authority	
	wherever required	